



Historic Gloria Dei (Old Swedes')
Preservation Corporation

January 12, 2015

Meeting start: 5:30 pm

Candace Roberts, Chair- presiding

Attendees: Peggy Buescher, Ann Blackstone, Tom Daley, Marco Federico, Marilyn Johnson, Barbara Murray, Mark Roberts, Jessica Senker, Alan Segal, Joy Segal, Bob Stewart, Kim-Eric Williams, Jeanette Woehr.

Guests: Jerry Buescher and Jill Duink.

1. The consent agenda and minutes were approved.
2. Finance committee report is attached. One part is 2014 year end; one is current status. It was approved.
 - a. Computer set-up is complete. This will facilitate reporting including listing donors & potential donors.
 - b. Thanks to Maria Frizelle-Roberts for her unsolicited gift of \$500.
 - c. Board members were reminded to make their annual donation.
3. The Existing Conditions report provided by Tom Daley, Daley + Jalboot Architects.
 - a. It is a starting point only; was based on external observations; no digging was done.
 - b. The next step is to put the results on a spreadsheet. This will facilitate assigning cost estimates and priorities.
 - c. Tom explained the process for establishing replacement value and the amount that should be set aside each year to maintain the property. He estimated \$120,000/yr.
 - d. Tom suggested a few priority items to note for each building:
 - Church: inadequate power; too many extension cords.
 - Riverside Hall: structural issue- one truss on parking lot side
 - Roak House: does not meet ADA standards; might get best return on investment if new energy saving windows were installed
 - Sexton House: should develop plan for 'disappearing' bricks

4. Jessica Senker, J & M Preservation Studio, reported on the condition of the altar. There is no risk of immediate collapse but settlement will continue. In order to get estimates for repairs, she suggested waiting for the design/build phase. The area is largely inaccessible and so it is difficult to do more without substantial digging.

5. Jerry Buescher presented information on Colonial Day scheduled for May 2, 2015 (no rain date).

Forms developed by Candace Roberts and Jerry Buescher- vendor table & advertising forms, raffle & silent auction leads; corporate sponsorship form, silent auction & raffle forms/ideas were distributed.

Jerry Buescher & Candace Roberts will seek corporate sponsors.

Smaller items that are donated will be aggregated into gift baskets for the raffle/auction. There will be minimum bids for the silent auction.

A 'use license' costing \$400 must be obtained from the Park Service if Old Swedes wants to use all the property maintained by the Park Service. Jim Minacci will be asked to apply for the use license or offer advice on process. He will also be asked to co-ordinate with QVNA for the use of parking spaces under I-95.

Volunteers are needed to chair the following committees: (1) decorations; (2) food; (3) re-enactments; (4) catalog (i.e. track what was donated); (5) invitations/PR; (6) activities (for children); (7) set up & clean up; (8) acquisitions/donations; (9) entertainment (e.g. fife & drum); (10) security.

Jim Parsons is a certified EMT. He will be available on May 2nd.

6. Joy Segal noted that the Church is becoming known as an events venue and this is an important source of revenue. The following is being considered to make the site more user friendly: an extension to the Sexton's house which could be used to mount a tent; air conditioning & two more bathrooms in Riverside Hall. The Church will be requesting a quote from Daley + Jalboot Architects so the Church can plan expansion.

7. Alan Segal is working on the necessary changes to the 501(c)(3) application to the IRS because under the current application HGDPC is a support organization. Barbara Murray and Alan Segal will clarify what is required and prepare necessary tax returns.

8. Thank you to Candace Roberts for dinner.

6:55 pm Adjourn

Next meeting: February 9, 2015 at 5:30 pm